

THE TULALIP TRIBES
Tribal Construction
Job Description

JOB TITLE: Carpenter (On-call employee)

JOB NUMBER: TTT 102-06

Note: Sections in box are minimum requirements that all applicants must have to be considered for this position. These requirements must be stated on your application form in order to be considered for this position.

The Tulalip Tribes publicly announces that Indian Preference in hiring shall apply to Tulalip Tribal job opportunities.

EDUCATION: (Please attach all required education documents with application; i.e., diploma, degrees, certificates, etc.)

- [x] High School Diploma or GED equivalent from a state accredited school.
- *If applicant does not meet this education requirement, the employer will allow 6 months from date of hire to obtain the Requirement as a condition of employment.

SKILLS:

- [x] Must have the ability to read and understand blueprints, sketches, and/ or building plans.
- [x] Must be able to operate equipment used in building trades such as a small tractor.

EXPERIENCE:

- [x] Minimum of six (6) months experience reading and interpreting blueprints and/ or building plans.
- [x] Minimum of one (1) year experience in the construction field working with drop ceilings, framing, setting windows, and hanging doors and sheet rock.

OTHER REQUIREMENTS:

- [x] Must have the ability to pass an physical and agility tests to determine if physically capable of performing the required job functions. **(Test required)**
- [x] Must be able to work in all types of weather conditions.
- [x] Must be able to climb ladders, work in trenches, and on scaffoldings for prolonged periods of time.
- [x] Must be able to work any shift assigned to include evenings, weekends, and/or holidays as needed or requested.
- [x] Must have a successful employment history with the Tulalip Tribes and/or other current and past employers.
- [] Must have a valid Washington State Drivers License. **(Attach a copy with application)**
- [] Must submit a current Drivers abstract with application. **(Attach a copy with application)**

Physical Characteristics and/or Prerequisites:

- [x] Manual and finger dexterity for the operation of equipment and hand tools.
- [x] Stamina to stand and/or walk for prolonged periods of time.
- [x] Mobility to bend, stoop, and/or climb stairs on a frequent basis.
- [x] Ability to lift objects weighing 65 lbs. frequently.
- [x] Tolerance to work in adverse weather conditions.

Tribal Department: Tribal Construction/ Community Development

Employee Classification: Non-Exempt

Job Summary: Assists with all phases of general building construction.

Employee Reports To: Construction Supervisor

Extent of Authority: Performs carpentry and general construction tasks in accordance with the UBC and other established tribal building procedures.

Specific Duties Performed:

1. Performs needed carpentry work that includes, but not limited to, framing, placing of insulation, and setting of cabinets.
2. Read blueprints, sketches, and/ or building plans for information pertaining to types of material required and dimensions of structure or fixture to be fabricated.
3. Fits and installs prefabricated window frames, doors, doorframes, weather stripping, interior and exterior trim, and finish hardware.

4. Erects scaffoldings and ladders for assembling structures above ground level.
5. Performs repair work on window framing, flooring, ceramic tile, plumbing, general painting, sheet rock, masonry, and plaster work.
6. Builds decks and ramps.
7. Sets building corners for construction.
8. Set concrete forms and pours concrete.
9. Operates small tractor and trenching compaction equipment as required.
10. Placement of various conduit and PVC pipe.
11. Performs other job duties as deemed necessary or requested.

Terms of Employment: This is an on-call position, which will be filled when needed.

An on-call employee is temporarily employed on an hourly basis; whose name is kept on a list of on-call employees; who may be called in as needed to fill vacancies due to call ins, employees on leave, temporary work, or other reasons; who is not guaranteed a minimum number of work hours in any given work week; who upon accepting employment must comply with all provisions of this Ordinance; who is entitled to employee benefits only if the job description for the particular on-call position into which the employees is hired specifically provides for employee benefits for on-call employees; who is qualified for the on-call position in which the employee is employed; and who shall not have a right to the grievance process under this Ordinance. An on-call employee may be dismissed for justified cause or released when on-call work is no longer needed.

Pay Range: \$18.77 Per-Hour

Opening Date: July 28, 2006

Closing Date: On Going File

Please return your completed application with required attachments, by the closing date and time, to the Tulalip Tribes Employment Office, located at 6103 31st Avenue N.E. Tulalip, WA 98271. Tulalip Employment hours Monday-Friday, 8:00 a.m. to 4:30 p.m. (360) 651-3686 or toll free 1 (800) 869-8287, ext. 3686.